High Desert Council

Life to Eagle

www.scoutingamericahighdesertcouncil.org

April 2026

TOPICS

- Eagle Project and Workbook
- Eagle Requirements
- Eagle Scout Rank Application
- Eagle Scout Board of Review
- Eagle Court of Honor

Eagle Scout Service Project Workbook

BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name

Please give a name to your project

Eagle Scout Service Project Workbook No. 2023a
February 2023

Eagle Project Workbook

Download at National Council's Website

- **www.SCOUTING.org, then 'Resources' then 'Eagle Workbook' –current version February 2023**

Four distinct sections:

- Eagle Scout Service Project Proposal
  - (Proposal Pages A-H)
- Eagle Scout Service Project Plan
  - (Service Project Plan Pages A-F)
- Eagle Scout Service Project Fundraising Application (Page A & B)
- Eagle Scout Service Project Report
  - (Project Report Page A-C)

DEFINITIONS

- Candidate – Life Scout working towards the Eagle Scout rank
- Beneficiary – the organization you will be doing your project for
- Life Goals – what you want to do with your life as an adult
- Ambition – a strong desire to achieve something
- Leadership – the ability of an individual to guide others towards a common goal

DEFINITIONS

- Contingency – a possibility that must be prepared for, in other words – a plan ‘B’
- Chartering Organization – the sponsor of your unit

Five Tests of an Acceptable Eagle Scout Service Project

- It provides sufficient opportunity to meet the Eagle Scout service project requirement.
- It appears to be possible.
- Safety issues will be addressed.
- Action steps for further detailed planning are included.
- You are on the right track with a reasonable chance for a positive experience.

NOTE: The project is sufficiently complex that it provides a challenge to the Scout's planning and leadership abilities.

Meeting the Eagle Scout Service Project Requirement

- Routine Labor is not normally considered appropriate…
- Clothing Drives, Literacy Drives, collections and redistributions of goods are not normally appropriate…
- When a Scout is Approved for Alternative Merit Badges – Routine Labor and Redistributions of Goods projects may certainly test the limits of their planning abilities and leadership skills.
- If the Scout is not already approved for Alternative Merit Badges – these types of projects must be augmented –i.e. literacy drive where the scout also catalogs, appropriately labels, builds shelves for, and shelves the beneficiaries book collection…

Guide to Advancement 9.0.2.1

- “While working towards completion of the Eagle Scout Service project, especially during the proposal approval process, a candidate has the right to expect the following:

Candidate expectations

- 1. Questioning and probing for the candidate's understanding of the project, the proposal, and what must be done, shall be conducted in a **helpful, friendly, courteous** and **kind-hearted manner**. We will respect the Scout's dignity.

Candidate Expectations

- 2. Project expectations will match Eagle Scout requirement 5, and we will not require proposals to include more than described in the Eagle Scout Service Project workbook.

Candidate expectations

- 3. Guidance that maximizes the opportunity for completion of a worthwhile project will be readily available and strongly recommended. Ultimately, however, the responsibility for success belongs to the Scout, and final evaluation is left to the board of review.

Guide to Advancement 9.0.2.3

- “Plan, Develop…”
- A good test of any project is to evaluate it’s complexity…so there is a clear demonstration of planning, development and leadership.

Eagle Scout Service Project Proposal

BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name

Please give a name to your project

Eagle Scout Service Project Workbook No.2023a
February 2023

Eagle Project Workbook

- Eagle Scout Service Project Proposal
  - (Proposal Pages A-H)
    - **Contact Information (as much information as possible should be provided)**
    - Project Description and Benefit
    - **Giving Leadership**
    - Materials
    - Supplies
    - Tools
    - Other Needs
    - Permits and Permissions
    - Preliminary Cost Estimates
    - Project Phases
    - Logistics – the things that must be done to plan and organize a complex activity
    - **Safety Issues (subject to Scouting America "Age Guidelines for Tool Usage")**
    - Project Planning
    - **Include Before photos**

Eagle Project Workbook

- Eagle Scout Service Project Proposal
  - (page H)
    - Signatures
      - _ Candidate's Promise
      - Unit Leader Approval
      - Unit Committee Approval
      - Beneficiary Approval
      - District Approval – Contact your District Advancement Chair
        - » Last person to sign
        - » **DO NOT START YOUR PROJECT WITHOUT DISTRICT/COUNCIL APPROVAL**

District/Zone Advancement Chairs

RIO GRANDE

Stephen Bartholomew, life2eaglehelp@yahoo.com

SANDIA

Mike Cutter, Michael.cutter@msn.com

SANGRE DE CRISTO

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SUNSHINE – Las Cruces

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POLARIS – EP West

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Robert Holder, Eagle200017@yahoo.com

WAPAHA – Silver City

Sotero & Pat Ramirez,

sramir34@epcc.edu & cocinapat@gmail.com

Eagle Scout Service Project Plan

BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name

Eagle Scout Service Project Name

Planned start date **Planned completion date**

Eagle Scout requirement 5 says you must "plan" and "develop" your service project. Though this project plan is a tool for your use, and is not approved or signed, it is important in helping to show you have done the required planning and development. You should take this project plan with you to your Eagle Scout board of review. Note that you are not required to provide more details than are necessary for the accomplishment of your project.

A Scout who is prepared will complete the project plan, and then review it with the designated project coach before carrying out the project. The council or district representative who approved your project may have agreed to serve as your project coach, or someone else may be designated to take this important role. A project coach's involvement and review of your project plan is optional, but it can help you avoid many problems or mistakes. This can also improve your chances of passing the Eagle Scout board of review.

You should also show your project plan to your beneficiary prior to carrying out the project. This will help ensure your plans agree with the beneficiary's expectations. Remember, the project beneficiary has the authority to require and approve a project plan. Be sure to read "Navigating the Eagle Scout Service Project" at the end of this workbook.

Eagle Project Workbook

- Eagle Scout Service Project Plan
  - ***Optional***
    - Addresses all the topics in the proposal but will include any changes that had to be made to the proposal.
    - This is a tool for showing how the project developed over time between the project approval and the project commencement.
    - After project approval is when you are allowed to start Fundraising if you don't need a fundraising application
    - Encouraged to use the Plan for answering questions at an Eagle Board of Review

Eagle Project Workbook

- Eagle Scout Service Project Plan
  - (Project Plan Page A-F)
    - Comments From the Proposal Review
    - Project Description and Benefit – Changes from the Proposal
    - Present Condition or Situation – **Before Photos**
    - Project Phases
    - Work Processes – Step-by-step list of what must be done
    - Attachments
    - Permits and Permissions
    - Materials
    - Supplies
    - Tools
    - Other Needs
    - Expenses
    - **Giving Leadership**
    - Logistics
    - **Safety**
    - Contingency Plans
    - Comments From Project Coach

Eagle Scout Service Project Fundraising Application

Before filling out this application, it is important to read "Procedures and Limitations on Eagle Scout Service Project Fundraising." This can be found on the next page: "Fundraising Application Page B." Once completed, you must obtain approval from the project beneficiary and your unit leader, and then submit the fundraising application to your council service center at least two weeks in advance of your fundraising efforts. You will be contacted if it cannot be approved or if adjustments must be made. Use this form, not the Unit Money-Earning Application.

Eagle Scout Candidate

Name:		Preferred telephone(s):	
Address:	City:	State:	Zip:
Email Address:			
Check One: ◯ Troop ◯ Crew ◯ Ship		Unit Number:	
Name of District:		Name of Council:	

Project Beneficiary

(Name of religious institution, school or community)

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

Project Beneficiary Representative

(Name of contact person for the project beneficiary)

Name:	Preferred telephone(s):		
Address:	City:	State:	Zip:
Email Address:			

Describe how funds will be raised:

Proposed date the service project will begin:

Proposed dates for the fundraising efforts:

How much money do you expect to raise?

If people or companies are asked for donations of money, materials, supplies, or tools, how will this be done and who will do it?*

**You must attach a list of prospective donor names and what they will be asked to donate. This is not required for an event like a car wash.*

Are any contracts to be signed? If so, by whom?

Contract details:

Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.

Approvals

The beneficiary and unit leader sign below, in any order, before authorized council approval is obtained.

Beneficiary		Unit Leader		Authorized Council Approval*	
Signature	Date	Signature	Date	Signature	Date

Eagle Project Fundraising Application…

- This must be filled out if you are obtaining **materials** or **funds** from anyone outside of:
  - Your Family
  - Your Unit's Account or Families registered to your Unit
  - Your Chartered Organization's Account
  - The Beneficiary

  AND the project materials/costs will be valued **over $1,000**.
- ALL materials and donations belong to the Beneficiary – any leftovers are the property of the Beneficiary.
- You are acquiring all materials and funds on behalf of the Beneficiary!

Eagle Project Fundraising Application, cont…

- All Donations go under your beneficiaries tax id number.
- Application must be approved by the Council **before** donation solicitations can begin.
- Include list of potential material and monetary sources – business/address/type of fundraising (if different methods are being used)
- **It is better to have a Fundraising application approved and not need it, than to have your project denied because you don't have it.**

Eagle Scout Service Project Report

BOY SCOUTS OF AMERICA®

Eagle Scout candidate's full legal name

Eagle Scout Service Project Name

Project start date **Project completion date**

This report is to be prepared after your service project has been concluded. It is not necessary to provide lengthy answers. Be prepared to discuss your project and this report at your board of review.

Eagle Project Workbook

- Eagle Scout Service Project Report (Pages A-C)
  - Complete after project is finished
    - Project Execution - start and finish dates
    - Project Description
    - Observations
    - Changes
    - **Leadership**
    - Materials, Supplies, Tools, Other
    - Entering Service Project Data – Hours worked by category.
      During work days, it is highly recommended to use a sign-in sheet to keep track of this.
    - Funding Summary
    - **Photos** of work being done and completed project
    - Candidate's Promise
    - Completion Approval – Beneficiary and Unit Leader Signatures

EAGLE SCOUT RANK APPLICATION

COUNCIL MUST COMPLETE	
COUNCIL NO.	TYPE OF UNIT
CST	UNIT NO.
PID NO. (REQUIRED)	
POSTHUMOUS: ○	

TO THE EAGLE SCOUT RANK APPLICANT. This application is to be submitted after you have completed all requirements for the Eagle Scout rank. **Print in ink or type all information. List the month, day, and year for all dates.** When entering dates please use the format **mm/dd/yy** — for example, list the date July 8, 2024, as 07/08/24. When you have completed this application, sign it and submit it to your unit leader.

FULL NAME

Street address or P. O. box

City | State | ZIP code

Telephone (including area code) | Email

Troop, crew, ship, or Lone Scout Unit No.

Unit City | State | ZIP code

PARENT/GUARDIAN INFORMATION

Parent/Guardian name | Employer (optional)

	Month (mm)	Day (dd)	Year (yy)
Date joined Scouts BSA			
Date joined a Venturing crew			
Date joined a Sea Scout ship			
Date of First Class Scout board of review			
Date of Star Scout board of review			

Were you a Cub Scout?	○ Yes	○ No
Were you a Webelos Scout?	○ Yes	○ No
Did you earn the Arrow of Light Award?	○ Yes	○ No
Had you completed fifth grade upon joining?	○ Yes	○ No

AGE REQUIREMENT ELIGIBILITY. Merit badges, badges of rank, and Eagle Palms may only be earned by registered Scouts, and qualified Venturers and Sea Scouts. They may earn these awards until their 18th birthday. Any Venturer or Sea Scout who achieved the First Class rank in a Scout troop or as a Lone Scout may continue working for the Star, Life, and Eagle Scout ranks and Eagle Palms while registered as a Venturer or Sea Scout up to their 18th birthday.
Scouts, Venturers, and Sea Scouts who have completed all requirements prior to their 18th birthday may be reviewed within 24 months after that date with no explanation. Refer to the *Guide to Advancement*, No. 33088, section 8.0.3.1, for boards of review beyond that period.

A Scout, Venturer, or Sea Scout approved to be registered beyond the age of eligibility may work toward Scouts BSA rank advancement after their 18th birthday. See the *Guide to Advancement*, section 10.0.0.0, for details.

Date of birth (Month (mm) / Day (dd) / Year (yy))

REQUIREMENT 1. Be active in your troop, crew, or ship for at least six months as a Life Scout.

Date of Life Scout board of review (Month (mm) / Day (dd) / Year (yy))

REQUIREMENT 2. As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

	Name	Address	Telephone	Email
Parents/Guardians				
Reference #1				
Reference #2				
Reference #3				
Reference #4				

REQUIREMENT 3. Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned and the unit number it was earned in.

MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.	MERIT BADGE	DATE EARNED	UNIT NO.
1 CAMPING			*8 ENVIRONMENTAL SCIENCE *OR* SUSTAINABILITY			15		
2 CITIZENSHIP IN THE COMMUNITY			9 FIRST AID			16		
3 CITIZENSHIP IN THE NATION			*10 SWIMMING *OR* HIKING *OR* CYCLING			17		
4 CITIZENSHIP IN THE WORLD			11 PERSONAL MANAGEMENT			18		
5 COMMUNICATION			12 PERSONAL FITNESS			19		
6 COOKING			13 FAMILY LIFE			20		
*7 EMERGENCY PREPAREDNESS *OR* LIFESAVING			14			21		

***Cross out badges not earned.** If a crossed-out badge in #7, #8, or #10 was earned, it may be reentered in 14 through 21.
You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).

Scouting America

SCOUT FULL NAME

REQUIREMENT 4. While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life board of review date.**

Scout troop. Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide.

Venturing crew/Sea Scout ship. President, vice president, secretary, treasurer, quartermaster, historian, den chief, guide, boatswain, boatswain's mate, yeoman, purser, storekeeper, chaplain aide, outdoor ethics guide, crew leader, media specialist, specialist or webmaster.

Lone Scout: Leadership responsibility in your school, religious organization, or club, or elsewhere in your community.

Date of Life Scout board of review — Month (mm) Day (dd) Year (yy)

Position _____ FROM Month (mm) Day (dd) Year (yy) TO Month (mm) Day (dd) Year (yy)

Position _____ FROM Month (mm) Day (dd) Year (yy) TO Month (mm) Day (dd) Year (yy)

REQUIREMENT 5. While a Life Scout, **plan, develop, and give leadership to others** in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than Scouting America. This organization is called your beneficiary.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. **You must use the *Eagle Scout Service Project Workbook,* No. 512-927, in meeting this requirement.**

Name of project: _____

Beneficiary organization: _____ Date project finished — Month (mm) Day (dd) Year (yy)

Total hours: _____ (from *Eagle Scout Service Project Workbook*—for statistical purposes only)

REQUIREMENT 6. While a Life Scout, participate in a unit leader conference. Date conference was held — Month (mm) Day (dd) Year (yy)

CERTIFICATION BY APPLICANT. On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct. All requirements, with the exception of my board of review, were completed prior to my 18th birthday.*
In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

Signature of applicant _____ Telephone _____ Date — Month (mm) Day (dd) Year (yy)

***Or the date established by an extension of time granted by the National Council (see the *Guide to Advancement,* section 9.0.4.0.). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the *Guide to Advancement,* section 10.0.0.0.**

UNIT APPROVAL (personal signatures required)

Signature of unit leader _____ Telephone _____ Date — Month (mm) Day (dd) Year (yy)
Scoutmaster, Advisor, or Skipper

Signature of unit committee chair _____ Telephone _____ Date — Month (mm) Day (dd) Year (yy)

LOCAL COUNCIL VERIFICATION. According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed _____ Position _____ Date — Month (mm) Day (dd) Year (yy)

REQUIREMENT 7. Successfully complete your board of review for the Eagle Scout rank.

The applicant appeared before the Eagle Scout board of review on this date, and this application was approved. Date — Month (mm) Day (dd) Year (yy)

_____ Signature of Eagle Scout board of review chair

_____ Signature of council/district board representative (if applicable)

I certify that all procedures, as outlined in the *Guide to Advancement,* have been followed. I approve this application.

Scout executive _____ Date — Month (mm) Day (dd) Year (yy)

Presentation of the rank may not be made until the Eagle Scout credentials are received by the local council.

NATIONAL EAGLE SCOUT ASSOCIATION. As an Eagle Scout, you may now join the National Eagle Scout Association, a fellowship of the top achievers of Scouting America. As a NESA member, you have networking opportunities with other Eagles and will stay connected to the latest Scouting news. A portion of your membership fee supports NESA's many programs such as providing college scholarships.

Apply for your NESA membership https://nesa.org/why-join

Eagle Scout Application

- Download at **ScoutingAmericaHighDesertCouncil.org,** '**Resources**', **'Advancement'** under Operating Committees, '**Eagle Scout Requirements'** click

'**Eagle Scout Rank Application**'

- Current version dated **January 2026 Revision.**
- Or from **Scoutbook –**through **'reports,'** then **'Eagle Scout Application'** then **saved to a computer** before editing. **Most of the data is already filled in** including MBs, leadership positions and various dates**. Must have Personal ID Number of Scout.**

EAGLE REQUIREMENT #1

- Be active in your troop, team, crew, or ship for a period of at least six months after you have achieved the rank of Life.
- Time served doesn't need to be consecutive.

Eagle Requirement # 2

- Demonstrate that you live by principles of the Scout Oath and Scout Law in your daily life.
- List the names and contact information for **four** people who are willing to serve as references. Parents and guardians are strongly discouraged.**
- May be Scout leaders, teachers, employers, coaches, or other Scouts.
- References do not need to be 21 or older

**

Clarification on Eagle Scout Application

Dated March 16, 2026

“We have received many questions about the parent/guardian contact information section added near Requirement #2…

That field was added solely to collect information in case we need to reach a parent or guardian – it was never meant to imply that a reference letter or recommendation from the parents was required or even recommended…

Clarification continued

In fact, they are still strongly discouraged (Guide to Advancement 9.0.1.3, #3).

However, we understand how the placement implied otherwise, and we apologize for the confusion.

We are already working to update the form and move that field to a better location…”

Eagle Requirement # 2

- The current unit leader and committee chair are not eligible to serve as references; their signature on the application is their endorsement.

Eagle Requirement # 2

- Please contact reference personally.
- Enclosed a pre-addressed and stamped envelope with the written request.
  - Your **unit** Advancement Chair will provide you with the address of the person collecting your reference letters.
  - The scout/scout's family may never have, hold, read or see the reference letter/forms; only members of the Eagle Board of Review will read the submitted references.
- Please allow plenty of time for the individual to write the reference

Eagle Requirement # 2

- In reference to section 9.0.1.7 of the Guide to Advancement 2025, from Scouting America, the High Desert Council strongly prefers candidates use the letter method for reference letters. This ensures that the letter has been written and signed by the author, is sealed in an envelope (for confidentiality) and sent to the designated unit recipient (either by hand or via mail).

Eagle Requirement 2 cont'd

- Each unit needs to determine who the appropriate recipient/keeper of the reference letters should be prior to the Eagle Board of Review. There is legitimate concern that email can't guarantee authenticity and confidentiality. The High Desert Council does not totally rule out email since there may be extenuating circumstances.
- Refer to 2025 GTA 9.0.1.3 #2 and 9.0.1.7

Envelope Example

Eagle Requirement # 3

- Earn a total of 21 Merit Badges. List the unit, month, day, and year the merit badge was earned.
  - Camping
  - Citizenship In the Community
  - Citizenship in the Nation
  - Citizenship in the World
  - Communications
  - Cooking
  - Emergency Preparedness **or** Lifesaving
  - Environmental Science **or** Sustainability
  - First Aid
  - Swimming **or** Hiking **or** Cycling
  - Personal Management
  - Personal Fitness
  - Family Life

- Additional **8** Optional Merit Badges

Eagle Requirement # 4

- While a life Scout, serve actively for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life Board of Review date.**
  - **Scout Troop**
    - **Patrol leader, Assistant Senior Patrol Leader, Senior Patrol Leader, Troop Guide, Order of The Arrow Representative, Den Chief, Scribe, Librarian, Historian, Quartermaster, Junior Assistant Scoutmaster, Chaplain Aide, Instructor, Webmaster, Outdoor Ethics Guide**

Eagle Requirement # 4

- While a life Scout, serve actively for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life Board of Review date.**
  - **Venturing crew**
    - **President, Vice President, Secretary, Historian, Den Chief, Treasurer, Guide, Quartermaster, Chaplain Aide, Outdoor Ethics Guide**

Eagle Requirement # 4

- While a life Scout, serve actively for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life Board of Review date.**
  - **Sea Scout Ship**
    - **Boatswain, Boatswain's Mate, Purser, Yeoman, Storekeeper, Crew Leader, Media Specialist, Specialist, Den Chief, Chaplain Aide**

Eagle Requirement # 4

- While a life Scout, serve actively for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life Board of Review date.**
  - **Lone Scout**

    Leadership responsibility in your school, religious organization, club, or elsewhere in your community.

Eagle Requirement # 5

- While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community.
- Must use the Eagle Scout Service Project workbook. (February 2023)
- Project name, date finished and grand total of hours spent planning and completing your project.

Eagle Requirement # 6

- While a Life Scout, participate in a unit leader conference – use this as an opportunity to verify information on your application. GTA 9.0.1.1, second sentence states, “Note that the unit leader (Scoutmaster) conference need not be the last item accomplished.”

Certification of Applicant

- Write a statement of ambitions and life purpose – **sign and date it**.
- Create a separate list of positions you held in religious institution, school, camp, community, or other organizations where you demonstrated leadership skills. Include honors and awards

Eagle Requirements

- ***All Eagle Requirements 1-6 must be completed before your 18th birthday.***

Required Signatures

- Applicant
- Unit Leader
- Committee Chair

"Red Flags" – Eagle Application

- Dates
  - Joining, Birthday, Position of Responsibility, Signatures on Application and *Eagle Project Workbook*
- References
- Merit Badges
- Position of Responsibility
  - Must be appropriate for type of unit
  - Tenure must be 6 months after Life Board of Review
- All required documentation must be completed.

Pre-Eagle Board of Review

- Complete all Eagle requirements 1-6 on the Eagle application including the unit leader conference.

VERIFICATION PROCESS

- Take the fully signed Eagle application, the signed and dated statement of Ambitions and Life Purpose, List of outside scouting leadership positions/awards/honors and fully signed Eagle Scout Service Project Workbook to either Council Office to have it verified.

OR

VERIFICATION PROCESS
VIA USPS

Rio Grande, Sandia, Sangre De Cristo and San Juan Mountains Districts can mail everything to:

Council Eagle Application Processor
High Desert Council
5841 Office Boulevard, NE
Albuquerque, NM 87109

VERIFICATION PROCESS
FOR

Sunshine, Geronimo, Polaris, Mescalaro and Wapaha Districts

Everything MUST be hand carried to:

Council Eagle Application Processor

High Desert Council

7601 Lockheed Dr.

El Paso, TX 79925

- Requests for reference letters should have already been completed; if not, please do it now!

EAGLE BOARD OF REVIEW

- ABQ office will send an e-mail notification to the District Advancement Chair and the identified person from the Unit. The verified package should be picked up from Council, or it will be USPS return mailed if received by mail.
- Unit Advancement Chair or his or her designee sets date for Eagle Board of Review after the council has verified the Eagle application.
- The Unit Advancement Chair or his/her designee contacts the District Representative or District Advancement Chair and makes arrangements for a District Representative to sit on the Eagle Board of Review.
- Unit Advancement Chair or his/her designee receives/collects the Eagle reference letters.
  - **Reference letters can only be opened at the Eagle Board of Review, to be read only by the BOR members.**
  - **The Eagle candidate is not allowed to have, hold, see or read the reference letters under any circumstance, or at any time.**

Eagle Requirements

- Although an Eagle Board of Review may be held up to 24 months after a Scout's 18th birthday without special approval, it is in the candidate's best interest that it be held as soon as possible to assure that you become an Eagle Scout.

- But all Eagle requirements (project, merit badges, and unit leader conference) **MUST** be completed before the Scout's 18th birthday.

Eagle Board of Review Members

- There must be a minimum of three and no more than six individuals and they must be 21 years of age or older, one representing the District/Council.
- Members can not be the unit leader, assistant unit leader, members of the Eagle candidate's family or chosen by the family.
- If a member is a professional but not a scouter, please make the person aware of the seriousness and solemnity of the Board.

Day of Eagle Board of Review

- Scout brings original Eagle Application which has been verified by the council office.
- Scout brings the signed and dated original statement of Ambitions and Life Purpose.
- Scout brings original Eagle Project Workbook.
- Scout brings copies of the above for each member of the Board of Review.
- Scout should bring Scout handbook and should be in full Field uniform*.

*

The **Guide to Advancement** 8.0.0.4 states, "Wearing the Uniform – or Neat in Appearance

It is preferred a Scout be in full field uniform.

As much of the uniform as the Scout owns should be worn, and it should be as correct as possible, with the badges worn properly" (including Life rank).

*

“The candidate should be clean and neat in appearance and dressed appropriately…”

Candidates can expect to be treated with respect, but also are expected to be respectful themselves.

*

- “It is most important that the Scout has a positive attitude, accepts Scouting’s ideals, and sets and meets good standards in daily life.”

Day of Eagle Board of Review

- Eagle Board of Review members will meet 30 minutes prior to start of the Eagle Board of Review.
  - Appoint a chair & print and sign the return envelope
  - Members open reference letters/forms and read them
  - Members review Eagle Application, Eagle Project Workbook, and Statement of Ambitions and Life Purpose.
- Eagle candidate can be introduced by unit leader
  - Unit Leader may stay as an observer but can't participate
  - If Unit Leader is a relative he/she is not allowed to stay
  - No relative should be in attendance, exceptions can be made for Scouts earning alternative merit badges.

Day of Eagle Board of Review

- Positive decision to promote to Eagle must be unanimous
- Board of Review Chair or designee ensures delivery of all documents to the office in the return envelope.
  - All BOR members must sign the Advancement form.
  - Any Palms (groups of 5 extra merit badges) earned prior to the EBOR date must be recorded on the Advancement form.
  - All Reference letters must be included
  - Application must be signed on second page

Eagle Court of Honor

- Must not be scheduled until after Council has received the Scout's Eagle Credentials from National Council.
- Rank and controlled items Can Not be purchased until the Council has received the Scout's Eagle Credentials.
- Determine Date, Time, and Place.
- Unit decides on how the Eagle Court of Honor is handled.
- Resources available for all different types of Eagle Courts of Honor – call Council to request a release form for copyrighted images.

What is ***your*** project going to be?

QUESTIONS

COMMENTS